



Webinar FAQs

What do I need to participate?

To participate, you only need an Internet connection and access to a telephone or your computer's own speakers. The presentation will begin promptly at the time indicated; unfortunately we cannot wait for late arrivals to join. You will be able to view the session on your screen and listen via your preferred audio source. Handouts will either be made available online at www.ADRP.net ahead of time or distributed to all registered attendees following the presentation.

How much does it cost?

A single login is available free of charge to every ADRP member in good standing. Non-members will be charged a \$75 fee per session at the time of each individual registration. Non-members who elect to pay for ADRP membership for the year (\$150) will immediately receive all of the member benefits, including access to the Webinar series free of charge.

How long are the Webinar sessions?

Each session will include 45 to 50 minutes of presenter content with time enough at the close for Q&A. Sessions are traditionally a total of 60 minutes in length unless otherwise noted on the Webinar calendar.

How do I register?

A registration site is provided online at www.ADRP.net under the Professional Development tab. Registration for each Webinar is required for participation. It is a two-part registration process: first, through ADRP to confirm your membership status; and second, through our Webinar service provider to prompt your personalized connection and login for the session. Your registration is not complete if you do not receive a system-generated e-mail complete with session login information.

Is it possible for my staff to also attend?

Yes. Other staff members and colleagues may join you at your personal computer screen or through a conference call line and projection set-up depending on your institution's own resources. ADRP members may only access a single login free of charge. Administrators do monitor and reconcile registrants prior to the start of each Webinar session to confirm active membership status.

How may I make suggestions for future Webinar topics?

All feedback and suggestions for future topics may be sent to the Professional Development Committee for consideration by e-mail at office@adrp.net.

Are there any special system requirements?

Windows® 7, Vista, XP, 2003 Server or 2000 is required for PC-based attendees. Macintosh®-based attendees will require Mac OS® X 10.4.11 (Tiger®) or newer. Please consult with your institution's own IT teams to determine whether or not Web-based applications are admissible given security limitations.